

Disability Advisory Commission (DAC) Quarterly Update

Date presented to the DAC:
November 14, 2011

Update Created by:
Otila Salazar-Torres

***DAC workplan:**

Promote Awareness Update City Council of appropriate usage of language in documents and spoken word when referring to people with disabilities. Distribute Disability Advisory Commission Brochure. Participate with City of San José in promoting awareness of Disability Advisory Commission at citywide and district events, City Hall venues, etc. Continue inviting community organizations to present information on their programs and projects concerning access for people with disabilities (e.g. CA State Department of Rehabilitation)

Therapeutic Services – Assist and advise Therapeutic Services in achieving the goals of the “Strategic Plan, Services for Persons with Disabilities.”

Focus Item:

Disability Awareness Day

Planning Meetings:

- DAD first mtg. April 25, 2011 Chelsey Seagraves-District 1 (staff) Scott Shields (chair)
 - May 23, 2011 Save the Date flier, planning agenda
 - Capacity of involvement from City of San José OTS Staff
 - Confirmation for involvement from site supervisors
 - June 13th
 - Assignment updates: DAC: ADA coordinator and Volunteers (Volunteer Match)
 - June 27th
 - Assignment updates: DAC: ADA coordinator and Volunteers (Volunteer Match)
 - July? (unsure)
 - August 8th
 - Assignment updates: DAC: ADA coordinator and Volunteers (Volunteer Match)
 - August 29th
 - Assignment updates: DAC: ADA coordinator and Volunteers (Volunteer Match)
 - September 14th
 - Assignment updates: DAC: ADA coordinator and Volunteers (Volunteer Match) Gay to follow-up on Council Districts sponsor requests
 - September 28th
 - Assignment updates: DAC: ADA coordinator and Volunteers (Volunteer Match)
 - October 3rd
 - Assignment updates: DAC: ADA coordinator and Volunteers (Volunteer Match)
-

Event DAY:

- October 6, 2011
- 64 non profit and vendor agencies participated in event
- Due to weather most of the event was held inside
- DAC assisted DAD in providing 58 registered volunteers to assist at the event from community, churches, fraternity groups and clubs. Assigned task included: Accesible Parking lot assistance, workshop assistants, lunch facilitator, Game hosts and Bag/Bulletin

Disability Awareness Day Evaluation meeting

- October 17, 2011
- Improvements for next year

****Attached****

2011-5-23 Planning Meeting Agenda-1

2011-08-08 Planning Meeting Agenda

2011-08-29 Planning Meeting Summary

2011-09-14 DAD Meeting Summary

2011-09-28 Planning Meeting Summary

Disability Awareness Day 2011 Flyer

table numbers 2011 final list- numerical

Disability Awareness Day Event Summary.pdf (11KB)

***Disability Awareness
Day Planning Meeting Agenda
Monday, May 23 2:00 p.m.
Tower 1854***

Topics of discussion:

1. Assignment Reports
2. Website
 - www.DAD.org ?
 - Maintenance fees
 - Facebook
3. Capacity of involvement from City of San José OTS Staff
 - Confirmation for involvement from site supervisors
4. Funding
5. Topics of Workshops
6. Future Agenda Topics

Next Meeting Monday June 13th 2-4 p.m.

Save the Date on your Calendar: Thursday, October 6, 2011

www.dad.sjdistrict1.com



Disability Awareness
Day Planning Meeting Agenda
Monday, August 8, 2011 12:30 p.m.
Tower 1854

Topics of discussion:

1. Workshops:
2. Budget:
3. Assignment Reports:
 - Art: Gay/ Follow up
 - Flashmob: **Dominique**
 - Basketball Demo: **Lee**
 - Para-Olympics Experience: **Lee**
 - Entertainment: **Jody**
 - Food: **Karen & Christine/ Chelsey**
 - Fundraising / Sponsorship: **Nick**
 - Games & Fun Activities:
 - Invitations: **Chelsey**
 - Medical (First Aide): **Gay**
 - Parking Signage: **Gay**
 - Permits + Set-up: **Donna/ Lisa**
 - Police: **Chelsey**
 - Press Release/ Press Conference/ PSA: **Francisco/Chelsey**
 - Program/Save the Date/ Food Voucher: **Chelsey/ Francisco**
 - Ramp & ADA Requirements: **Gay**
 - School: **Annette/Cynthia**
 - T- Shirts: **Lee**
 - Vendors For- Profit + Non- Profit: **Liz /Scott**
 - Volunteers: **Otila**
 - Website: **Nick**
 - Workshop: **Nick**

4. Future Agenda Topics:

Next Meeting: Monday, August 29th 2-4 p.m.
Save the Date on your Calendar: Thursday, October 6, 2011



DAD 8/29/11 Meeting Summary

Meeting Attendees:

Pamela Moore: PJMoore@dor.ca.gov
Annette Rodarte: arodarte@musd.org
Cynthia Aleman: Cynthia_Aleman@sccoe.org
Dominique Pacolba:
dominique.pacolba@sanjoseca.gov
Chelsey Seagraves:
chelsey.seagraves@sanjoseca.gov
Jody Wilfong: jodymtbc@gmail.com

Karen Stragilla: kstrasilla@SBicares.org
Lupe Ramirez- Steele: lupe_steele@yahoo.com
Gay Gale: gay.gale@sanjoseca.gov
Scott Shields: scott.shields@hhs.sccgov.org
Nicole Ferguson:
KRE8IVBLESSINGZ@yahoo.com
Pam Lindsay: pamelalindsay@hotmail.com
Nick Homer: whomer@finsvcs.com

1. Workshops:

Topics have been finalized; Nick will verify workshop times and send the updated information to Chelsey ASAP.

2. Assignment Reports:

- a. Art: Nicole has several centers interested in displaying their art. Decision has been made to gather 3-4 pieces from each location. Gay determined that the galleria is still TBD depending on the set up date for an event in October, she will follow up with Connie Bowles.
- b. Flashmob: Practice is going great, a video will be placed online for participants to practice while at home. Dominique will email the flyer and link to the committee so everyone can spread the word. Scott will email Dominique with the contact information for the SJSU fraternity so Dominique can follow up to see if they are interested in participating. Chelsey will confirm with Jerad (D1 Office) that he will videotape the flashmob.
- c. Basketball Demo/Para-Olympic Experience: n/a, a slight discussion of golden state warriors interested in attending, if we donate to their team.
- d. Entertainment: Initial act is over our budget. Jody will be following up with Nick Gooseman to see if he is interested in performing. Nick will send Chelsey the contact information for the company willing to donate equipment for the sound system.
- e. Food: At a standstill with the food trucks, waiting on confirmation. Gay will send contact information from the employee recognition event to Chelsey to

determine the specific contract they used when working with the food trucks. Chelsey determined she will schedule a meeting with the food truck's main contacts, Scott, Francisco, Karen, Christina and herself.

- f. Fundraising: Safeway foundation willing to donate water. Nick will continue to contact possible sponsors including the Walmart Foundation. Everyone, please email Nick if you have any ideas for organizations who might be willing to donate.
- g. Games: as the event approaches, we will determine which tables the games will be placed at.
- h. Invitations: Chelsey is waiting on workshop times from Nick, so she can update the flyer and send it to the committee right away. Chelsey will include the event in the District 1 newsletter, and will contact other districts to request to include the event details in their newsletters as well. Chelsey will discuss with Pete if it will be possible to send an E-blast the last week of September, she will update the facebook page and the District 1 website. Scott will email Kat White's contact information to Chelsey so she can connect with her about other social media options.
- i. Medical (First Aide)/ Parking signage/ Ramp + ADA requirements: Gay determined we cannot have a Red Cross Volunteer. Scott will forward his fire department contact information to Gay. Parking has been confirmed and 1 volunteer will be needed to help with parking. ADA ramp has been confirmed, price \$682.00.
- j. Permits: Still need a street closure permit (waiting on confirmation from food trucks). Scott will contact Danny Thomas to determine set up prices.
- k. Police: Will receive confirmation from Pete regarding his meeting with the Chief regarding volunteer officers.
- l. Press Release/ Press Conference/ PSA: Chelsey will finalize the PSA within the next few days; she is working on the Press Release to be sent out a week before the event. Once Chelsey has updated the flyer, she will send the information to Dominique and Jody, so she can contact their specific media contacts.
- m. School: Cynthia and Annette will continue to send event information to schools. Will be working on the "game" done previously at the event for the students and teachers.
- n. Vendors: Pam and Liz will work together on the table set up/ layout.

- o. Volunteers: Chelsey will forward Otilia's email regarding volunteer details to the committee for everyone to follow up with Otilia.
- p. Proclamation: Everyone please check your availability on Tuesday, October 4th from 1:15 – 2:30 p.m. Chelsey will send an RSVP email please let her know your availability.

Next Meeting Date: Wednesday, September 14th 2:00 – 4:00 p.m.

DAD 9/28/11 Meeting Summary

Meeting Attendees:

Pamela Moore: PJMoore@dor.ca.gov

Annette Rodarte: arodarte@musd.org

Cynthia Aleman:

Cynthia_Aleman@sccoe.org

Lee Williamson:

lee.williamson@sanjoseca.gov

Dominique Pacolba:

dominique.pacolba@sanjoseca.gov

Jody Wilfong: jodymtbc@gmail.com

Karen Stragilla: kstrasilla@SBICares.org

Francisco Valenzuela: savalenz@sarc.org

Darren Tan: Darren.tan@sanjoseca.gov

Chelsey Seagraves:

chelsey.seagraves@sanjoseca.gov

Scott Shields: scott.shields@hhs.sccgov.org

Otila Salazar-Torres:

otilasalazar@yahoo.com

Nick Homer: whomer@finsvcs.com

Follow- Up Items:

1. Food Truck/Vouchers: Karen will add "food items only" to the voucher. Once she has the voucher finalized she will email the food truck's to make sure they are familiar with the voucher. Karen will also inform Otila that we will need several volunteers assisting with the food trucks. (Nick will follow up with Safeway to confirm water donation).
2. Entertainment: Nick will forward Jody the contact for Starving Musicians. Chelsey will forward Dominique the performer's background information.
3. Volunteer Name Badges: Annette and Cynthia have volunteered to create neon colored laminated volunteer badges. They will whole punch them and place them on the lanyards that Nick will be providing them ASAP!
4. Radios: Darren will bring the radios for event day
5. Sign language: Nick will try to confirm individuals to attend event and will inform Scott of his results.
6. Program: Chelsey and Francisco will be working with one another on creating the program for the event.
7. Workshops: Chelsey will email Nick with the flyer and workshop details (w/room locations).

(Remember I stepped out of the meeting for a few minutes, so I am sure I am missing quite a bit, but here is what I have! Let me know if you have any questions.)

Next Meeting: Monday, October 3rd 2:00 – 4:00 p.m.



4th Annual Disability Awareness Day

*Celebrating diversity, awareness and
empowerment for persons with differing abilities*

Thursday, October 6, 2011

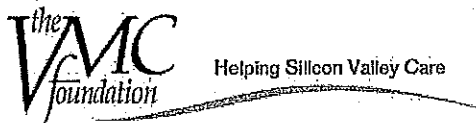
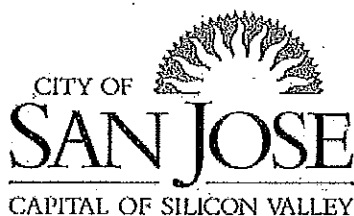
San José City Hall Rotunda and Plaza

200 East Santa Clara Street, San José, CA

9:00 a.m. - 2:00 p.m.

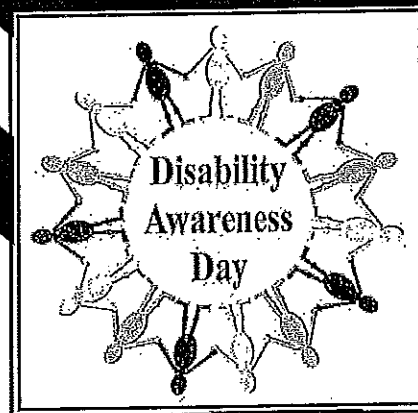
- ♦ Free Workshops
- ♦ Live Music and Entertainment
- ♦ Demos
- ♦ Art Displays
- ♦ Resource Fair
- ♦ Games and Activities

For more information please email: DAD@sjdistrict1.com or call: (408) 535-4901



Disability Awareness Day

Schedule of Workshops



9:00 a.m. -10:00 a.m.

- iPads: Providing Opportunities to Learn, Play, and Socialize” Wing, Room 118
by: VIA Services & Shannon Des Roches Rosa
- How Work Affects Social Security and SSI Disability Benefits Wing, Room 119
by: Mel Irvin
- Building a Village of Support Wing, Room 120
by: Anna Wang

10:00 a.m. - 11:00 a.m.

- iPads: Providing Opportunities to Learn, Play, and Socialize Wing, Room 118
by: VIA Services
- Music is Therapy: Wing, Room 119
by: Jody
- Building Special Needs Communities, Alliances, and Awareness Wing, Room 120
by: Shannon Des Roches Rosa

11:00 a.m. -12:00 p.m.

- Screening of film “Autism Coming of Age” Wing, Room 118
by: PBS
- Exercise and Nutrition Wing, Room 119
by: Lee

**To Pre-Register please go to: <http://disabilityawarenessday.eventbrite.com/>
or call Chelsey Seagraves at (408) 535-4914**

Event Schedule:

9:00 a.m.-12:00 p.m. Free Workshops

Topics Include:

- ♦ Building a Village of Support
- ♦ How Work Affects Social Security and SSI Disability Benefits
- ♦ Music is Therapy
- ♦ Exercise and Nutrition
- ♦ Building Special Needs Communities, Alliances, and Awareness Wing



10:00 a.m. Resource Fair

12:30 p.m. -1:00 p.m. Lunchtime Program

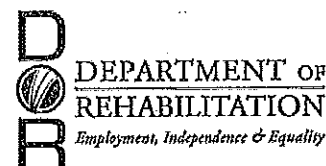
12:45 p.m.-1:15 p.m. Wheelchair Basketball Demonstration

Have you wanted to try Wheelchair Basketball? This is your chance! Join us for this FREE Event. Paralympic Coaches and athletes will guide you through this exciting experience.

2:00 p.m. End of Program

Disability Awareness Day Mission Statement

Disability Awareness Day is a celebration of unity, inviting the entire community to participate while promoting awareness and appreciation of people with differing abilities. Disability Awareness Day educates the general public on the many challenges people with disabilities encounter on a daily basis. Disability Awareness Day also seeks to empower persons with differing abilities and their families through information and resource acquisitions to overcome those barriers. This day celebrates diversity and strives to build an integrated community in which all people are equally valued.



**Melvin E. Irvin
Disability Representative,
Inc.**



By table number

Organization Name	table number
Therapeutic Services	1
Grace Community Center	2
San Andreas Regional Center	3
Services for Brain Injury	4
Disability Advisory Commission	5
Valley Medical Center	6
Miceli Financial Partners Special Care Planning Team	7
Santa Clara County Office of Education	8
CAA	9
Department of Rehabilitation	10
Embrace All Abilities	11
Melvin E. Irvin Disability Representative	12
Stirring Waters Ministries	13
SCVMC Rehab Research Center	14
Parents Helping Parents	15
scribbles and giggles	16
Abilities United	17
Area Board 7 State Council on DD	18
California Telephone Access Program	19
Coryell Autism Center	20
City of San Jose, Independent Police Auditors	21
Family and Children Services	22
Hope Rehabilitation Services	23
Partnership for Active Learning PALS	24
Head Start/ Early Head Start Santa Clara Office of Education	25
Blind Center	26
Via Services	27

<u>Outside</u>	
Employment and Community Options	28
Camping Unlimited	29
Disability Rights California	30
Silicon Valley Down Syndrome Network	31
Ethnic & Cultural Community Advisory community	32
Friends of Children with Special Needs	33
EMQ Families First	34
Pacific Autism Center for Education	35
Stanford Autism Center at Packard Childrens Hospital	36
One Step Closer	37
Abilities Expo	38
Housing Choices Coalition	39
Special Place Foundation	40
Instituto Para El De Sarrollo De La Mujer	41
National Seating and Mobility	42
Townsend Rep Group	43
Mobility Works	44
Mental Health Advocacy Project	45
NAMI	46
Parca	47
Office of Clients Rights Advocacy	48
Monterey Bay Horsemanship and Therapeutic Center	49
Unitied Way of Silicon Valley	50
City of Sunnyvale-Nova works	51
Life's Connections	52
Excel Behavioral Service	53
My Family- Mi Familia Early Intervention Program	54
Compass SLS& ILS	55
Crisis Support Services - Stephanie Young Consultants, Inc.	56
Law Office of Lorna J. Drope	57

My Friends Pediatric Center & always home nursing	58
Aspirantet	59
Social Vocational Services inc	60
Intero Realestate	61
Paratransit, Inc	62
ARFA Truck Driving School	63
Outreach and Escort Inc	64

Disability Awareness Day Event Summary:

Food Vouchers:

- Specify and group vouchers to determine which organizations they will go to ahead of time.
- Vouchers can be available to purchase ahead of time and during the event.

Event Program:

- Need to have all of the details confirmed ahead of time in order to print earlier than the day before the event.
- Day of the event: the MC's and Sound people need to have annotated agendas to make sure everything run on schedule.

Art: Not a large amount, we might need to assign art to one individual who can focus on outreach.

Flashmob: Was a great success! Participants joined in at the end and it made the Mercury!

Basketball Demonstration: Was successful,

- Rugby demonstration needs to be planned into the agenda and then there can be demonstrations throughout the day.

Entertainment:

- Performers were great
- Need to consider reaching out to bigger performers, must think about the right approach.
- If the event is inside again, we need to work on the sound. (Ex: vendors downstairs were complaining about the music being too loud and they weren't able to communicate with the participants).

Food:

- Food Trucks were loved.
- Food truck members expressed that they want to get more involved (donate \$100.00 per truck, which can be used to purchase the food vouchers and will essentially be given right back to the trucks.) Trucks will be participating for free!

Fundraising: Start earlier and consistently follow up with the organizations.

Games+ Activities: Games should be tested before the event, there were several missing pieces. Next year the games might be placed in between the vendor tables.

Invitations:

- Eventbrite (Save the Date and Invitations) This will be easier to have individuals RSVP
- Expand our invite list and include officials that will help make the event more of an impact.
 - o Jim Beal (invite more state elected officials)
 - o Chamber of Commerce (might want to ask one to become a committee member)

- o The people that we invite need to be individuals who can help make the event have more of an impact.
- The information on the invitations needs to be updated. (update the statistics and the overall message)

Medical: For the future, it is most convenient to have Connie Bowles order an EMT and not have to worry about it further.

Planning Meetings:

- Each individual portion of the event planning list needs to be distributed amongst the committee.
- Pro-active updates need to be provided at the meetings
- Meetings need to run according to the agenda
- Should be short and efficient.

Registration:

- Needs to happen online (this will avoid having any problems with outstanding checks)
- This will give vendors the opportunity to pay online and register and be confirmed right away.
- Need to enforce the deadline!

Bags:

- Participants enjoyed them
- Need to determine who we are distributing them to (everyone?)
- No confusion with sizes

Workshops:

- Have registration for workshops on Eventbrite
- Speakers should be confirmed as soon as possible so that the public can be informed and spread the word.

Press Release:

- Need to create 2 versions (Marketing Release + Press Release)
- Event needs to get more media attention
- District 1 sends Press Releases the day of the event, if a Marketing Release is created, the event can be distributed months in advance.

Other thoughts:

- Statistics: Need to have someone in charge of receiving statistics (how many vendors, how many attendees, how many performers, how many food trucks). Then, an event summary needs to be done in a timely manner following the event.
- Signage: Need to figure out how to hang more signs at the event (DAD, Sponsors, check in, sound check, workshops...etc.)
- Security: needs to be available and alert incase needed (very difficult to find them).
- IT: Need to reserve computers for workshops through IT. On the day of the event, IT needs to have everything set up and on stand by during the workshop portion to ensure everything is working properly (sound, projector).
- Schools: Need to get schools more involved. Not just teachers from the special ed. classes, we need to include all the teachers and individuals from the district levels.